



PREMISES & ESTATE SECTION CANARA BANK CIRCLE OFFICE, THIRUVANANTHAPURAM

OFFER DOCUMENT FOR EMPANELMENT OF VENDORS FOR SUPPLY OF FIRE FIGHTING &
EXTINGUISHING EQUIPMENTS AND REFILLING OF EXISTING FIRE EXTINGUISHERS OF BRANCHES
AND OTHER OFFICES UNDER TRIVANDRUM CIRCLE

REF: CB/PECOTVM/EMPANEL/FE/2/2022-23

DATE: 15 JULY 2022

This document can be downloaded from Bank's website www.canarabank.com and also
from CPP portal: www.eprocure.gov.in

ISSUED BY

Divisional Manager,

Premises and Estate section,

Canara Bank Circle Office, M.G Road

Thiruvananthapuram-695 001

Phone: 0471 2331340

Email: pecotvm@canarabank.com Website: <https://canarabank.com/>

CONTENTS

NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF SUPPLIERS OF FIRE FIGHTING EQUIPMENTS.....	3
GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS.....	5
CRITERIA FOR EXEMPTION OF APPLICATION FEE/TURNOVER FOR VENDORS FOR SUPPLY AND REFILLING OF FIRE EXTINGUISHERS AND FIRE FIGHTING EQUIPMENTS	8
SCOPE AND ELIGIBILITY CRITERIA	Error! Bookmark not defined.
APPLICATION	
FORMAT.....	Error! Bookmark not defined.2
APPENDIX- I - CHARTERED ACCOUNTANTS CERTIFICATE FORMAT.....	19
APPENDIX - II -DECLARATION REGARDING BANNING / BLACKLISTING	20
APPENDIX - III - UNDERTAKING LETTER - 1.....	21
APPENDIX - IV - AFFIDAVIT FOR SOLE PROPRIETORSHIP OF FIRM	22
APPENDIX - V - CLIENT'S CERTIFICATE	23
APPENDIX - VI - DETAILS OF RELATIVES WORKING IN BANKS	25
APPENDIX - VII - CERTIFICATE DENYING OWNERSHIP BY BANK EMPLOYEE.....	26
CHECKLIST OF DOCUMENTS TO BE SUBMITTED (TO BE FILLED BY APPLICANTS).....	27

NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF SUPPLIERS CUM SERVICE PROVIDERS OF FIRE FIGHTING & EXTINGUISHING EQUIPMENT

OFFER DOCUMENT FOR EMPANELMENT OF VENDORS FOR SUPPLY OF FIRE FIGHTING & EXTINGUISHING EQUIPMENTS AND REFILLING OF EXISTING FIRE EXTINGUISHERS OF BRANCHES AND OTHER OFFICES UNDER TRIVANDRUM CIRCLE

Applications are invited in the prescribed format for empanelment of vendors for supply of firefighting & extinguishing equipments and refilling of existing fire extinguishers of the Bank's branches/offices coming under the jurisdiction of Circle Office, Thiruvananthapuram. Areas covered under the Circle is as below:

Region	Districts/UT Covered
Trivandrum-I	Trivandrum (City Limits)
Trivandrum-II	Trivandrum (Outside City)
Kollam	Kollam, Pathanamthitta
Alappuzha	Alappuzha
Kottayam	Kottayam
Ernakulam-I	Ernakulam (City limits)
	Lakshadweep
Ernakulam-II	Ernakulam (Outside City), Idukki
Thrissur	Thrissur
Palakkad	Palakkad
Malappuram	Malappuram
Kozhikode	Kozhikode
Kannur South	Kannur, Wayanad, Mahe
Kannur North	Kannur
Kasargod	Kasargod

Applicants having their office / Sales & Service centre at Kerala and/or Union Territories of Lakshadweep and Mahe and Neighbouring districts of Tamilnadu & Karnataka sharing borders with Kerala will only be considered. Regional Offices/Area covered under Circle may vary according to Bank's policy and will be binding on empanelled Suppliers.

For details log on to Bank Website <http://www.canarabank.com/>, Government of India Procurement Portal (<https://www.eprocure.gov.in>) or contact at the above office at 7th Floor, TC 26/173,(I), M.G.Road, P.B 159, Spencer Junction, -695001.

The eligibility criteria and other requirements is detailed under "Scope, cost-wise sub-classification and Eligibility criteria". The eligible and interested suppliers may download

the document from the website of the Bank namely www.canarabank.com -Tender link and Government of India Procurement Portal (<https://www.eprocure.gov.in>)

The duly completed document in the prescribed format with all supporting documents shall be sealed in a cover and super scribed as '**Application for EMPANELMENT of Suppliers cum Service Providers of Fire Fighting & Extinguishing Equipment**' and shall be submitted to the above mentioned office of Canara Bank on or before 02.08.2022 up to 3.00 PM. The Bank reserves the right to accept or reject any or all the applications without assigning any reasons thereof.

Date: 15.07.2022

DIVISIONAL MANAGER
THIRUVANANTHAPURAM CIRCLE

GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICANTS

1. Generally, the routine works of the Bank are awarded/procurements are made on calling competitive tenders/quotations from the empanelled contractors/suppliers and in case of emergency works/ works of small magnitude, the Bank may opt to award the work/procure supply from any of the empanelled agencies, depending on the exigencies of the work on nomination basis and also has the right for open tendering process for any particular work, depending on the nature & magnitude of the work.
2. The details of the applicants and their experience shall be furnished in the prescribed "Application Format" only. Wherever required and if the space provided is not sufficient, particulars can be furnished in Annexures but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative.
3. All Suppliers in the existing panel shall also apply afresh.
4. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions, conferences or site visits will be reimbursed by the Bank.
5. **Documentary proof for the work orders and completion certificates and or such other documents shall be submitted along with the application. Incomplete applications or applications without proper proof for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.**
6. The authorised person of the firm/ company shall sign in all the pages of the application with seal of the company/firm.
7. The evaluation will be based on the experience, reputation, empanelment with other Banks, PSUs, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc. and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination shall be made by them. Based on the details furnished and inspection of works, eligibility criteria, the applicants will be empanelled. Decision of the Bank regarding selection / rejection for empanelment will be final and binding and no further

correspondence will be entertained. The empanelled contractors will only be informed by post.

8. If, information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later date, the empanelment of such applicant will be cancelled immediately.
9. Applications received after the due date and time is liable for rejection.
10. The applicant must ensure compliance of all labour laws and guidelines.
11. The Applicants having their office / Sales & Service centre in the geographical jurisdiction of Thiruvananthapuram Circle (As Mentioned Above) and Neighbouring districts of Tamilnadu & Karnataka sharing borders with Kerala will only be preferred.
12. **The empanelment shall be valid for a period of three years from the date of intimation letter to the shortlisted contractors.**
13. The present empanelment is mainly for supply of firefighting & extinguishing equipments and refilling of existing fire extinguishers for our Branches/Offices of Thiruvananthapuram Circle. In case of any high value works, Bank may undertake the works by project specific pre-qualification exercise.
14. The applicant should be a profit making firm for the last 3 years as on 31.03.2022.
15. Canara Bank reserves its right to reject any / or all the applications without assigning any reasons whatsoever.
16. Firms should submit an undertaking (On their Letter Head) that they have not been "Blacklisted" by any of the Govt. Authority / PSUs / Public Sector Banks (PSBs) duly signed by authorised signatory with company seal
17. Empanelment provides an opportunity to firms to participate in the tender process invited from time to time for routine works. Empanelment does not provide a guarantee for getting any work assigned. The Applicant should be in touch with the Premises and Estate section after the empanelment process.
18. As the process of Empanelment deals with the submission of documents and fulfilling the required eligibility criterion; the list of Empanelled Vendors will be made on the basis of information provided, inquiries made by phone or e-mail or similar means, feedback received from other counterparts and agencies, visits made and similar methods as approved by our authorities. If anyone of the criteria is not met,

application may be rejected. Decision of Bank will be final and binding to all applicants.

19. PERFORMANCE EVALUATION OF EMPANELLED SUPPLIERS CUM SERVICE PROVIDERS:

The performance of empanelled suppliers will be monitored regularly to assess their suitability/ functioning. Their rating of evaluation shall be based on their adherence to delivery schedules, consistency in quality, integrity and service rendered during warranty and Annual Maintenance contract period.

20. REMOVAL OF SUPPLIERS CUM SERVICE PROVIDERS FROM PANEL:

Removal of empanelled vendors from the list shall be considered on the following grounds:

- The performance is rated below par during the performance evaluation process.
- The firm found not have the required technical man power/ equipment/machines.
- The firm is declared bankrupt or insolvent or willful defaulter.
- The firm fails to furnish the income tax clearance certificate or any other document when called for.

21. BAN AND BLACK LISTING:-

When the misconduct of a firm or its continued poor performance, it is justified to impose ban on business relation with the firm or its Blacklisting. This action will be taken after due consideration of all factors and circumstances of the case. Ban for a specified period of time may also be imposed by the Bank.

**CRITERIA FOR EXEMPTION OF APPLICATION FEE/TURNOVER FOR
CONTRACTORS/SUPPLIERS**

Purchase Preference to Micro and Small Enterprises (MSEs) and Start-ups and Purchase Preference linked with Local Content (PP-LC) shall be applicable subject to full compliance of other terms and conditions of the RFP and Contract. Following are the conditions applicable as per the Government of India Guidelines on Purchase Preference.

1. Micro & Small Enterprises [MSEs]:

Procurement through MSEs (Micro & Small Enterprises) will be done as per the Policy guidelines issued by the Ministry of Micro, Small & Medium Enterprises vide Gazette notification no. D.L.-33004/99 dated 23.03.2012 and as amended from time to time. Following are the conditions applicable as per the Government of India Guidelines.

Vide Notification No. S.O. 2119(E) dated 26.06.2020 Ministry of Micro, Small & Medium Enterprises (MSME) issued the revised guidelines regarding criteria for classification of enterprises as Micro, Small & Medium Enterprises and their mandatory registration in Udyam Portal. All existing enterprises registered under EM-Part-II or UAM (Udyog Aadhar memorandum) required registering again on the Udyam Registration portal.

- 1.1. All MSME registered vendors are required to submit the Udyam Registration Certificate as a proof of registration in order to avail the benefits of a MSME firm.
- 1.2. MSEs participating in tenders, quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 in a situation where L1 price is from someone other than MSE & such MSE shall be allowed to supply at least 20% of total tendered value. In case there are more than one MSEs within such price band and agree to bring down their price to L1, the 20% quantity is to be distributed proportionately among these Bidders.
- 1.3. MSEs are exempted from paying Application fee/cost & EMD, subject to furnishing of valid certificate for claiming Exemption.

2. Start-up:

- 2.1. Applicable for Indian Bidders only as defined in gazette notification no. D.L33004/99 dated 11.04.2018 of Ministry of Commerce and Industry and as amended from time to time.
- 2.2. As mentioned in Section-II of O.M. No.F.20/2/2014-PPD(Pt.) dated 20.09.2016 of Procurement Policy Division, Department of Expenditure, Ministry of Finance on Prior turnover and prior experience, relaxations may be applicable for all Start-ups [whether Micro & Small Enterprises (MSEs) or otherwise] subject to meeting of the quality and technical specifications specified in tender document.

- 2.3. Further, the Start-ups are also exempted from submission of Tender Fee and EMDs.
- 2.4. For availing the relaxations, bidder is required to submit requisite certificate towards Start-up enterprise registration issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and notary public with legible stamp.
- 2.5. Bidder has to submit as self-declaration accepting that if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the RFP, they will be suspended for the period of three years from being eligible to submit Bids for contracts with Canara Bank.

SCOPE, COST LIMIT OF THE WORK AND ELIGIBILITY CRITERIA

Scope: Supply, installation, training and servicing of firefighting & extinguishing equipments and refilling of existing fire extinguishers of the Bank's branches/offices coming under the jurisdiction of Circle Office, Thiruvananthapuram

Cost limit: Empanelment of Contractors/suppliers is sought for the following categories of works under various cost limits. The contractors/suppliers empanelled under lower cost limit will not be eligible to quote for the works costing more than the limit. However, the contractors/suppliers empanelled under higher class can participate even for works/ supply in lower cost limits.

The Cost limits are furnished below: -

Type of work	Value of one work up to which the supplier/vendor can participate (Amount in Lakhs)	
	Class-A	Class-B
Supply and installation of firefighting & extinguishing equipments and refilling of existing fire extinguishers	10	1.5

Eligibility: The applicant should have the following minimum eligibility criteria:

- The suppliers should have minimum of 5 years' experience in supplying various type of Firefighting equipment with different Capacity to large Offices, Public Sector/ Private Sector Banks, PSUs, Govt. organisations. Also the suppliers should have experience in maintenance of all type of Fire extinguishers. If Banks requires imported FE the vendor should have the direct dealership of the products he needs to be supplied.
- The applicant should be an assessee of Income Tax and must possess GST Registration. Should submit copy of the income tax PAN, GST certificate with valid registration number. **GST registration is not mandatory for applicants.**
- The applicant should have undertaken works in PSB/Government Departments/ Public Sector Undertaking/ Central Autonomous Bodies/ State Autonomous Bodies/ Financial Institutions during last 5 years prior to 31.12.2022:

One work/project costing 80% of the class limit or

Two works/projects costing 50% of the class limit or

Three works/projects costing 40% of the class limit

- iv. The Suppliers should be original manufacturers/ Suppliers of the items having wide dealer and service network in the geographical Jurisdiction of Kerala State, Union Territories of Lakshadweep and Mahe and Neighbouring districts of Tamilnadu & Karnataka sharing borders with Kerala. They should be established in this field for minimum of 5 years.
- v. The supplier shall provide details of the personnel, equipment and manufacturing facilities.
- vi. Submit **Solvency Certificate** from Nationalised /scheduled banks issued within one year for an amount equal to cost limit in the respective field

APPLICATION FORMAT

Class applied for (Tick applicable):

A / B

1. Name of the Organisation:

[illegible]

Address:
(Proof of office as
per
Eligibility criteria to
be attached as
Annexure - A)

[illegible]

Telephone Nos
Office :

[illegible]

Residence :

[illegible]

Mobile :

[illegible]

Others :

[illegible]

E-Mail :

[illegible]

1. a) Status of the Firm & Year of Establishment :
(Whether company (Pvt Ltd or Public Ltd)/
Partnership firm/ Proprietary/Society)

(Please enclose copy of partnership deed/Articles of Association/Memorandum of Association/Affidavit* as Annexure -B)

[*Affidavit (as in Appendix - IV) in case of sole Proprietorship]

b) Name of the Proprietor/ Partners/Directors (With professional qualification, if any):

(Please enclose documentary evidence as Annexure -C. ID Proof also to be attached)

(i)

(ii)

(iii)

(iv)

c) Mode of Authorisation (Resolution / Partnership Deed /Registered Power of Attorney / Proprietor / Any Other (Please specify):

(Please enclose documentary evidence as Annexure -D)

2. Whether registered with Registrar of

Companies / firm if so, No & Date

:

(Please enclose documentary evidence as Annexure -E)

3. Registration with Tax Authorities

a) Income-tax No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PAN/GIR NO

(Please enclose documentary evidence as Annexure -F (latest copies of Income-tax Clearance Certificate))

b) Goods & Service Tax :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(Please enclose

documentary evidence as Annexure -G)

c) Registration with ESIC/EPFO

(Please enclose documentary evidence as Annexure -H)

4. Turnover of the Company/firm (Please attach Copy of CA certificate as in format given in Appendix - I certifying the average annual turnover, copy of audited balance sheet and profit and loss account for last three financial years).

Sl. No.	Financial Year	Assessment Year	Turnover (in lacs)
1	2020-2021	2021-2022	
2	2019-2020	2020-2021	
3	2018-2019	2019-2020	
		Average	

5. Registration with Government / Public Sector Undertakings/ Public Sector Banks
(Please Attach Proof as Annexure - J)

Name of The Organisation	Nature of Works	Value of Works	Date of Registration

6. What are your fields of Core Competence? Mention the fields on preference Basis

1)

2)

3)

7. Key personnel permanently employed in your organization:

(Please enclose documentary evidence as Annexure -K)

EMPANELMENT OF SUPPLIERS CUM SERVICE PROVIDERS OF FIRE FIGHTING & EXTINGUISHING EQUIPMENT

Sl No	Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Mobile No / Contact No:
1.						
2.						
3.						
4.						

8. Details of the qualifying works executed (Please mention only such works which qualifies for eligibility criteria and attach proof (completion certificates) as Annexure -L)

Sl. No.	Name of Work	Work executed for (name of the organization with address, concerned office & telephone no)	Nature of work (in brief)	Location of the work	Actual Value of the works	Stipulated time for completion	Actual time for completion	If work left incomplete or terminated (furnish reasons)

EMPANELMENT OF SUPPLIERS CUM SERVICE PROVIDERS OF FIRE FIGHTING & EXTINGUISHING EQUIPMENT

1								
2								
3								

9. Banker's details:

- a. Name of Bank, Full address, telephone number and E-mail
- b. Account Number & Type
- c. IFS Code

10. Details of ongoing works (Please attach proof (work order copies) as Annexure -M)

- 1)
- 2)
- 3)

11. Furnish the names of three responsible clients / persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization as in below format in separate sheet as Annexure - N.

Name of The Official	Designation	Organisation & Address	Contact Numbers
----------------------	-------------	------------------------	-----------------

EMPANELMENT OF SUPPLIERS CUM SERVICE PROVIDERS OF FIRE FIGHTING & EXTINGUISHING EQUIPMENT

12. Furnish the details of litigation/ Arbitration cases resulting from the contracts executed in the last seven years or currently under execution in the following format as separate sheet as Annexure - O.

Year	Award for or Against Applicant	Name of clients, cause of litigation and matter of dispute	Disputed Amount	Actual Awarded Amount

13. Letter of Authorisation for dealers valid for a further period of minimum two years from 01.01.2022 (For Suppliers) (Please attach proof as Annexure - P)

14. Details of Solvency Certificate (Attach as Annexure - Q)

- 1.
- 2.
- 3.

DECLARATION

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.

3. I / We agree that the decision of CANARA BANK in selection of contractors will be final and binding to me / us

4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the bank.

Place: SIGNATURE OF THE APPLICANT

Date: NAME & DESIGNATION & SEAL OF ORGANISATION

APPENDIX- I - CHARTERED ACCOUNTANTS CERTIFICATE FORMAT

(In Letter Head of Auditor Firm)

No.

Date:

To

The Divisional Manager,
Premises & Estate Section,
Canara Bank Circle Office,
Thiruvananthapuram - 695001

Dear Sir,

Tender Reference No. _____

This is to certify that we, _____,
vide our registration No. _____, Auditors of the company/firm
M/s _____

do hereby certify that, the company/firm has turnover and net profit for last three financial
Year from the type of work for which empanelment application is submitted is given as
under:-

Financial Year	Assessment Year	Turnover (Rs. In Lacs)	Net profit after tax (Rs. In Lacs)
2020-21	2021-22		
2019-20	2020-21		
2018-19	2019-20		

The certificate has been based on information and documents produced before us. (Copy of
the certified documents attached for your reference)

Yours faithfully

(Name & Signature with Seal)

For and on behalf of M/s _____ (UDIN: _____)

Place:

Note: This CA Certificate should be on the letter head of the Auditor Firm and should be signed by a
competent person of the Firm.

APPENDIX - II -DECLARATION REGARDING BANNING / BLACKLISTING

(Declaration to Be Submitted on Letter Head of the Bidder)

To,
The Divisional Manager,
Premises & Estate Section,
Canara Bank Circle Office,
Thiruvananthapuram - 695001

Subject: Empanelment of Architects/Consultants, Contractors, Suppliers & Service Providers at
Canara Bank Circle Office Thiruvananthapuram.

Ref: _____

I / We hereby declare that I / We have not been banned or blacklisted or debarred by any
Government , Quasi Government Agencies, Public Sector Undertakings, Public Sector Banks or
Private Companies anywhere, anytime.

Should it be observed anytime during currency of the empanelment selection process or during
period of empanelment of the work that I / We have been banned, blacklisted or debarred
by any of the above Agencies, then I / We agree for forfeiture of our Empanelment by Canara
Bank, without any recourse.

Dated:

Name & Signature of the Applicant

APPENDIX - III - UNDERTAKING LETTER - 1

To
The Divisional Manager,
Premises & Estate Section,
Canara Bank Circle Office,
Thiruvananthapuram - 695001.

Dear Sir,

This has reference to your above RFP published in your banks website and CPPP web site.

We hereby state that we M/s _____ have submitted the above offer documents duly filling at the appropriate places without making any alterations, corrections, omissions in the offer issued by the bank or downloaded from the web site.

Signature of tenderer

APPENDIX - IV - AFFIDAVIT FOR SOLE PROPRIETORSHIP OF FIRM

(On Non-Judicial Stamp Paper of appropriate value in case the individual who is the sole proprietor of the firm)

I, S/o Age years,
occupation business R/o
..... do hereby state on
oath as under:

That I am residing in
.....
..... locality of District
..... Since last Years.

That I am the sole proprietor of a proprietary concern name and style as
“.....” having its office at
..... District dealing in the
business of Government's/Private civil contracts and ancillary works attached therefor.

Hence this affidavit.

Deponent

Note: This Affidavit should be notarised.

APPENDIX - V - CLIENT'S CERTIFICATE

Name of Client with full address:

Details of work executed by: Shri / M/s

Sr. No.	Particulars	Remarks
1	Name of work with brief particulars	
2	Agreement No. and date	
3	Agreement amount	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay (indicate amount) if any	
8	Gross amount of the work completed and paid**	
9	Name and address of the authority under whom works executed	
10	Whether the consultant employed qualified staff	
11	i. Quality of work (indicate grading)	
	ii. Amount of work paid on reduced rates	
12	i. Did the consultant go for arbitration?	Outstanding / Very Good / Good / Satisfactory / Poor
	ii. If yes, total amount of claim	
	iii. Total amount awarded	
13	Comments on the capabilities of the	
	a) Technical Proficiency	Outstanding / Very Good / Good / Satisfactory / Poor

EMPANELMENT OF SUPPLIERS CUM SERVICE PROVIDERS OF FIRE FIGHTING & EXTINGUISHING EQUIPMENT

	b) Financial soundness	Outstanding / Very Good / Good / Satisfactory / Poor
	c) Mobilization of adequate T&P	Outstanding / Very Good / Good / Satisfactory / Poor
	d) Mobilization of manpower	Outstanding / Very Good / Good / Satisfactory / Poor

Note: All columns should be filled in properly please tick one of the multiple options.

Signature of the Reporting Officer* with office seal

*Security Officer the Bank, Officer of the rank of Asst. Executive Engineer/Divisional Manager or equivalent

** Supported by adequate proof of payments received by the contractor for the work done by them.

**(Reports must be submitted in sealed cover addressed to The Divisional Manager,
Premises & Estate Section, Canara Bank Circle Office, Thiruvananthapuram - 695001)**

APPENDIX - VI - DETAILS OF RELATIVES WORKING IN BANKS

1. Details List of relatives working in Canara bank;

NAME OF THE OFFICIAL	DESIGNATION	ADDRESS OF THE OFFICE / BRANCH

2. Details List of retired Government / PSU/ Bank employees , employed by the
tenderer / contractor :

NAME OF THE RETIRED OFFICIAL	DESIGNATION	NAME & ADDRESS OF THE PREVIOUS EMPLOYER

Signature of the Applicant

APPENDIX - VII - CERTIFICATE DENYING OWNERSHIP BY BANK EMPLOYEE

To
The Divisional Manager,
Premises & Estate Section,
Canara Bank Circle Office,
Thiruvananthapuram - 695001.

Dear Sir,

This has reference to your above RFP published in your banks website and CPPP web site.

We also state that any one of the proprietor /partner /director of
M/s_____ is not an employee/retired employee (retired within
2 years) of Canara/e-Syndicate Bank. We further declare that any addition to the ownership of
M/s_____ will be intimated to Bank with due diligence.

Signature of Applicant

CHECKLIST OF DOCUMENTS TO BE SUBMITTED (TO BE FILLED BY APPLICANTS)

Name of Applicant's Firm: _____

Sl. No:	Particulars	Whether attached Yes/No	Page Number
1	Annexure - A		
2	Annexure - B		
3	Annexure - C		
4	Annexure - D		
5	Annexure - E		
6	Annexure - F		
7	Annexure -G		
8	Annexure - H		
9	Annexure - I		
10	Annexure -J		
11	Annexure - K		
12	Annexure - L		
13	Annexure - M		
14	Annexure - N		
15	Annexure - O		
16	Annexure - P		

EMPANELMENT OF SUPPLIERS CUM SERVICE PROVIDERS OF FIRE FIGHTING & EXTINGUISHING EQUIPMENT

17	Annexure - Q		
18	Appendix - I		
19	Appendix - II		
20	Appendix - III		
21	Appendix - IV		
22	Appendix - V (Along with completion certificates of respective works)		
23	Appendix - VI		
23	Appendix - VII		
24	Have you mentioned the category for which you have applied in the application form?		
25	Have you signed in all the sheets of tender document?		
26	Whether MSE/ NSI/ KIV certificates and documents enclosed?		
27	Whether address proof for office in Kerala state and/or Union Territories of Lakshadweep and Mahe and Neighbouring districts of Tamilnadu & Karnataka sharing borders with Kerala state enclosed?		
28	Whether copy of brochures and handouts of products (for equipment suppliers only) enclosed?		
29	Whether all annexures and appendices as applicable are attached		